

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 16, 2018

Board members present: Chairman Laura Osiadacz; Vice Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Director; Lisa Young, HR Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 12, 2018.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of January 15, 2018 they would post the Press Release about the new site for the transfer station (if the press release goes out this week) and also post the results of the BoCC contest from the week prior with information about Board Meetings etc.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to

alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

REQUEST

TREASURER'S OFFICE CLOSURE

COMMISSIONERS

Chairman Osiadacz explained that she received an e-mail from County Treasurer Brett Wachsmith requesting permission to close his office on the following days for 2018: ½ day on the Wednesday before Thanksgiving; ½ day on Christmas Eve and the Friday of Labor Day Weekend.

The Board was in agreement that it's important for County Departments to be open for the public to conduct their business and that they would not support the request for closures for ½ day on Wednesday before Thanksgiving; nor would they support the closure of the Treasurer's office on the Friday of Labor Day Weekend. They stated that they would address the ½ day closure on Christmas Eve later in the year when the request comes from HR on behalf of all County Departments. The Board asked Chairman Osiadacz to follow up with Mr. Wachsmith letting him know the Boards decision.

FOLLOW UP

FUNDING REQUEST

COMMISSIONERS

Commissioner Jewell stated that he had some funding options to report on. He indicated that he met with Judy Pless, Budget & Finance Director and they are still working on hard numbers however, he thought the County could contribute a one-time payment of \$5,000.00 dollars and then do a percapita analysis to determine funding to put in place through a Contract where a percentage would be dedicated to the Upper County Youth Activities Program. He thought that removing the funding that HopeSource currently gets for Upper County Youth Activities and putting it in place for Ms. Bass's program could reach more folks. He stated that it's not the \$10,000.00 Ms. Bass was looking for however, it would provide some guaranteed funding every year.

The Board indicated that they were in support of Commissioner Jewell's funding suggestion.

Commissioner Jewell stated he will continue to work on the details and report back to the Board.

REQUEST

FUNDING AGENDERATOR DISPLAY

COMMISSIONERS

The Board ran out of time and the discussion was to be moved to the January 22, 2018 Office Admin. Meeting.


OTHER BUSINESS-N/A

Meeting adjourned at 10:03 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman